



Ministry Partnership Proposal Application Instructions

Thank you for your commitment to Gospel expansion. The Diocese of Christ Our Hope is deeply committed to sacrificial investment of our resources to this end. Below you will find guidance on how to apply for mission funding, as well as the appropriate questions for each application type and relevant deadlines. Requests regularly outnumber our resources, so please adhere to all instructions to bolster the success of your application. If you have any questions, please contact Lee Hilts at lhilts@adhope.org

Timeline and Deadlines

In order to properly evaluate and discern funding opportunities, all applications must adhere to the following timeline and deadlines. Unfortunately, we are not able to consider opportunities received after these dates.

December 4:

MPP Application and Instructions released.

Deanery Gatherings Verbal Presentations (January - March)

All MPP applications will be shared with Rectors in your Deanery one week prior to your respective Deanery Gathering. At the Deanery Gathering you will be asked to present your proposal to the group to solicit feedback. Applications that are not presented at the Deanery Gathering will not be considered further. Video recording of the presentation should be sent to Lee Hilts.

March 31, 2023: Final submission of MPPs are due.

Incorporating feedback from the Deanery Gathering and/or Diocesan Council and Staff, all final applications are due to Lee Hilts on this date. In April, May, and June, members of the Diocesan Council may be in touch with you to gather more information about your proposal.

June 30, 2023: Diocesan Council makes final decisions on funding.

July 30, 2023: All MPP submitters are notified.

MPP Application Instructions

All applications are to be submitted through an online form:

[Application Form](#)

The form has two parts: questions that are common to all applications and questions that are unique to each MPP type. Please read the Customary for Ministry Partnership Proposals in its entirety to determine which type of MPP grant you'll be submitting. Then, read through the questions listed below and prepare your answers in writing. Finally, input your answers into the online application form. Some questions require you to upload a file to the form. Refer to the "File Format" section below for correct naming conventions before uploading.

Please do not begin the form until you are ready to complete it fully, as all questions must be answered before the form can be submitted. There is not an option to save a partially completed application and return to it later. Upon submission, you will receive an email link with your responses which you can continue to edit until the final due date of March 31, 2023.

Part 1: Information required of ALL applicants

Congregation/Mission/Work details: Name; Deanery; Rector/Vicar, Treasurer and Contact Person's details

Proposal details: Proposal name, start date, duration, total amount, yearly amount

Long-form questions:

1. Please provide a brief overview of the MPP using 1000 words or less. Include how the proposal advances the Gospel mission
2. Summarize what discernment has happened thus far in reference to this proposal. Describe how your vestry or parish council has been included in the process using 500 words or less.
3. Have you been in discussion with the Bishop or the diocesan staff surrounding this proposal? Please describe that interaction and any conclusions that came from that.
4. Describe the challenges you anticipate with this proposal in 300 words or less.
5. Describe any additional funding sources that will be used as part of this MPP

Budget: Please include a budget for this proposal. Be sure to include any anticipated additional income from direct fundraising and grants. (You may upload a spreadsheet or PDF to the application form.)

The Diocesan Council especially looks for funding proposals that are sustainable and reasonable. The MPP system is not designed to support projects or personnel that need annual, sustained support. These funds are prioritized for new, start-up endeavors.

Additional documentation: If you have additional supporting documentation not specifically requested elsewhere, you may upload it here as a PDF or spreadsheet.

Part 2: Questions specific to each MPP type.

Full descriptions of each type are listed in the Customary for Ministry Partnership Proposals. You are only responsible for answering the questions associated with one MPP type.

Church Plant

1. Has the proposed Church Planter been assessed in line with Diocesan requirements?
2. Has your church planter or launch team participated in discernment activities with the Bishop Coadjutor and Dean of your area?
 - a. If yes, attach an endorsement letter from Bishop Alan Hawkins. (You may upload a PDF to the application form.)
3. Please provide a detailed narrative of the development of the launch team or the vision for this plant; a detailed plan for the actual roll out of the church plant; and any other pertinent information that will give the fullest picture possible of how God is stirring and growing this plant.
4. Contact information for key lay people who are involved in the vision and/or the launch team. Include name, email and phone numbers.
5. Provide a 5-year budget forecast that includes a plan for tithing of 10% of undesignated revenue to the diocese. (You may upload a spreadsheet or PDF to the application form.)

Curacy Incubator

1. It is recommended that curacy incubators are discussed with the Canon for Leadership Development to determine suitability.
 - a. If this has been done, please attach an endorsement letter from Canon Jeff Bailey. (You may upload a PDF to the application form.)
2. Please provide a case for why your congregation would be a healthy curacy incubator. Potential areas to consider include your ability to train curates, talent pipeline, past success in curacies.

Mission Program Expansion or Church Growth Project

1. Describe in depth the nature of the program or project, with a clear explanation for how this will actually expand the work of the Gospel into new areas and unreached people groups, plus a roll-out plan and measures for accountability.
2. Will your project involve hiring new staff? If you already have a candidate, please provide information about this person.
3. If you will be investing in some form of infrastructure or renovations, please provide a budget for the process including all sources of funding and a plan for sustainability once the MPP ends. (You may upload a spreadsheet or PDF to the application form.)
4. Provide contact information for lay and staff people who will lead this effort, including name, title, email and phone number.

Multi-Church Cooperative Mission Effort

1. Describe how this project has developed, including key players, the vision and goals for the program / project, and especially how this project will reach those goals.
2. How do you anticipate the growth of the Kingdom through evangelism and/or discipleship?
3. How will this program multiply and expand, and/or reach sustainability? Include a projected timeline for its development and growth.
4. How will you measure effectiveness?
5. Provide full contact information for each person who will be at point on the development and management of this project from each participating church. Include name, church, title, email and phone number.

File Format

All files must be submitted electronically through the form and are required to adhere to the specified file formats below. All files are to be in PDF or spreadsheet form with the file name format of YYYY-TYPE-Title-Document.pdf. If you update your documents and need to re-upload, please add a version number to the end: YYYY-TYPE-Title-Document2.pdf

- YYYY: Year of application
- Type of program:
 - Church Plant
 - Curacy incubator
 - Mission Program Expansion/Church Growth Project
 - Multi-church Cooperative Mission
- Title: Title of the MPP
- Document types may include the following:
 - Budget - MPP budget
 - Forecast - 5-year budget forecast (Church Plant and Curacy Incubator only)
 - Endorsement - letter from diocesan clergy (Church Plant, Curacy Incubator only)
 - Additional files that do not match one of the above document types should use a descriptive word describing the type of document

Oral Presentation

Applications in good standing will be presented at the Deanery Gathering to which the parish belongs. Presentations should include the following:

1. The rationale for this proposal—why this type of mission expansion? Why now?
2. Signs of hope—what has happened thus far in discernment that leads you to pursue this?
3. Signs of concern—what keeps you up at night re: this proposal? How can DCH clergy help you?
4. Financial plan—please give a broad overview of your financial plan, with an eye towards sustainability.
5. Opportunity for feedback and response

Diocesan Council Interview

After your final application is submitted, members of the Diocesan Council may follow up with any additional questions or concerns.